



**Law and Public Policy Academy
Community Service /Political Service Form**

Name: _____ **Grade:** _____

Law¹ Teacher: _____

Service Completion Date: _____ **# of Hours Completed:** _____

BRIEF Description of Volunteer Experience

To be completed AFTER completion of the community service activity:

Sponsor Validation: I, the sponsor of the above-named student certify that the student performed the described community service on the date listed above.

Sponsor

Signature: _____ **Date:** _____

¹ If a Freshman, write name of English teacher



LPPA Community Service Guidelines

1. All community service work must be completed outside of school hours unless organized by a teacher liaison and approved by the designated staff member.
2. Hours can be earned through works at nonprofit community organizations, law firms or state agencies. Students who are unsure about whether or not their community service opportunity meets the guidelines should seek approval from their law teacher.
3. Community Service credit **will not be granted for recruitment, membership building or teaching about an organization or its beliefs, philosophy or mission.** For example, Community Service credit **will be** granted for volunteer work performed at a church providing childcare, directing recreational activities, helping to feed or clothe those in need, and providing other community services, but credit **will not be** granted for teaching about religious beliefs or for organizing or participating in religious ceremonies.
4. Community Service hours **will not be** given for service performed **for a parent or a relative**
5. Approved Community Service completed during weekends or vacation time **will not exceed more than 8 hours a day.**
6. Hours earned for after school or weekend training or planning sessions may count towards community service when the training results in actual volunteer service towards the community.
7. **Club meetings, fundraisers and general activities do not qualify as approved community Service; however, community service hours for Youth and Government activities will qualify.**
8. Paid Work **will not** be considered for community service hours
9. Punitive service **will not** qualify for high school service hours.
10. Accumulation of service hours begins when entering C.K. McClatchy High School. **Transfer students can have their hours prorated. Hours accrued during the summer may be applied to the 1st quarter's hours.**
11. Students wishing to do tutoring for their service must wait until after their 9th grade year to begin.

SUBMISSION OF HOURS DEADLINES ARE AS FOLLOWS

- * Hours completed 1st quarter are due: NOV 4
- * Hours completed 2nd quarter are due by JAN 26
- * Hours completed 3rd quarter are due by APR 7
- * Hours completed 4th quarter are due by JUN 15

LATE HOURS ARE NOT ACCEPTED!!



*Please answer the following questions using **complete sentences**.*

Explain the purpose (mission statement) of the organization you served:

How did (or will) your work benefit the community?

Reflect on how you felt about your service and yourself:

Student Signature: _____

Date Submitted: _____